Three Saints Academy Trust

Staff Electric Vehicle

Charging Policy

Use of Personal Charging Equipment on School Premises

Policy Date: 1st September 2026

Review Date: September 2027

1. Purpose

This policy sets out the school's position on staff charging electric vehicles (EVs) on school premises. It aims to ensure safe use of electrical infrastructure, protect the school from unmanaged energy costs, and maintain compliance with insurance, safeguarding, and site-safety requirements.

2. Scope

This policy applies to all employees, contractors, volunteers, and visitors who park vehicles on any part of the school site, including car parks, service yards, and external teaching or sports areas.

3. Policy Statement

Staff are **not permitted** to charge electric vehicles on school premises using **personal, portable, or non-school-approved charging equipment**. This includes, but is not limited to:

- Domestic extension leads
- Portable EV chargers ("granny chargers")
- Adaptors, converters, or improvised charging setups
- Any device connected to internal or external school power outlets

The school does **not** provide electrical supply for personal vehicle charging unless an authorised, fixed EV charging point has been formally installed, approved, and designated for staff use.

4. Rationale

Prohibiting personal charging equipment is necessary because:

- **Electrical safety risks**: Portable chargers and extension leads present fire hazards, trip hazards, and risks of electrical overload.

- **Infrastructure protection**: School circuits are not designed for sustained EV charging loads, which may cause damage or outages.

- **Insurance and compliance**: Unapproved charging may invalidate site insurance and breach statutory electrical safety obligations.

- **Energy cost control**: The school must ensure public funds are not used to subsidise personal energy consumption.

• **Safeguarding and site management**: Cables across pedestrian routes create unacceptable risks to pupils, staff, and visitors.

5. Enforcement

Any staff member found charging an EV using personal equipment will be instructed to stop immediately. Repeated breaches may result in formal disciplinary action under the school's staff conduct procedures.

6. Exceptions

No exceptions apply unless:

- The school installs dedicated EV charging infrastructure, **and**
- Staff are formally notified in writing that such facilities are available for authorised use.

7. Review

This policy will be reviewed annually or sooner if changes in legislation, insurance requirements, or site infrastructure occur.

Chair of Trust _____ _____Amy Bradley

Date: _____