



Growing, Learning and Achieving Together

Willow Tree Primary School

*Executive Headteacher: Miss M Slingsby
Willow Tree Avenue, Leach Lane, St Helens, WA9 4LZ
Tel: 01744 678730*

Post: Cleaning Operative

SCP: 2 - 3

Hours: 15 Hours Per Week (Term Time only plus holiday shut down – 49.6hr)

Working Pattern: Monday-Friday

FTE Salary: £24,413 to £24,796 (Pro rata to hours)

ABOUT THE ROLE

We are looking for an enthusiastic, self-motivated and reliable person with good communication skills. You will need to be a good team worker with excellent organisational skills to work as part of a team and alone without supervision.

You will be responsible for ensuring a high standard of cleanliness is achieved and maintained throughout our establishment. Previous experience is desirable but not essential as training will be provided.

Main Duties will include:

- Cleaning Facilities including classrooms, WCs and Offices
- Vacuuming areas which will be a mix of carpeted and hard floor
- Using cleaning machinery including floor buffers and carpet cleaners
- Ensuring all chemicals are used and stored safely according to COSHH regulations
- Mopping areas including kitchens and WCs
- Wiping down chairs and tables
- Internal and external glass cleaning

This post is subject to the Rehabilitation of Offenders Act (Exceptions Order) 1975 and as such it will be necessary for a submission for Disclosure to be made to the Disclosure and Barring Service (formerly known as CRB) to check for any previous criminal convictions.

The application pack is available on the Trust website: <http://www.three-saints.org.uk/index.php/vacancies/>. CVs will not be accepted.

Closing Date for applications: 19th September 2025

Shortlisting: 26th September 2025