



THE THREE SAINTS ACADEMY TRUST
SCHOOL CLOSURE DUE TO SNOW PLAN

The decision to close the school will be taken by the Head teacher of the school. The Headteacher will inform the CEO & Chair of Governors of the decision to close.

The Health & Safety at Work Act requires that school premises are safe and without risks to health. Where this is not the case, a decision to close school will be taken.

Closure in an emergency due to unforeseen circumstances such as weather conditions

If weather conditions might cause danger to pupils or staff at school or in journeys to and from school, school will close.

Informing Staff

The Senior Leadership Team will inform staff by text of the decision to close and the subsequent re-opening date. Information on reopening of school will also be available on the school website.

Dependent on weather conditions staff will be given work to do at home or in school if they can safely access the site.

Informing Parents

- School will use the following methods to inform parents of closure;
- Telephone & text message
- School Website
- Twitter Feed
- Parents will be asked to look at the School website and listen to local radio daily for information on when the school will re-open.

Role of Head teacher

- The Head teacher will have informed the Chair of Governors and CEO.
- The decision to re-open will be taken on a daily basis by the Head Teacher.
- Senior Leaders or Site Manager will put a sign on the school gates with the above information.
- The Head teacher and/or Site Manager will visit the site daily to ensure the school can open as soon as possible.
- In the absence of the Headteacher the senior leader acting in place of the Headteacher will take the decision, they will liaise with the Headteacher if possible, if this is not possible they will liaise with the CEO who will support them in making this decision.